


# Print Check Stub Instructions:


## Step 1:

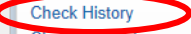


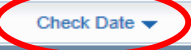
## Step 2:

Once you have logged on to Skyward you may select Employee Access, then click Employee Information and Check History. Next, select the Check Date you wish to view, click Show Check, Print, View Report, click the Printer Icon, and Print.

1. 

2. 

3. 

4. 

5. 